

WEST BOYLSTON MUNICIPAL LIGHTING PLANT

4 Crescent Street, West Boylston, Massachusetts 01583

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Board of Light Commission, Regular Session Meeting Minutes of March 5, 2019.

Present: Board members Tony Meola and Denny Smith, and, GM Jonathan Fitch, were present.

The meeting was called to order at 5:05pm by Commissioner Handy.

Agenda: The Board reviewed and approved the agenda as posted.

Meeting Minutes: The Board reviewed and approved the attached meeting minutes from February 5, 2019.

Customer Questions or Concerns: Resident John Schlichte from 58 Central Street attended meeting and discussed the flywheels, lighting, and municipal fiber backbone projects.

Personnel: GM Fitch told the Board that WBMLP may require a new accountant/full charge bookkeeper this summer due to a retirement of an employee.

2018 Financials and Bank Balances: GM Fitch updated the Board on the ongoing financial audit underway by Goulet, Salvidio & Associates P.C.

IG Sick Leave Report: The Board and GM Fitch discussed the MA IG report regarding MLP sick leave payouts. See attached report. WBMLP sick leave policy allows (15) days per year. Employees can bank up to 180 days. If employee has at least 120 days banked on retirement date, WBMLP will pay a capped amount of 30 days or 240 hours pay.

IG report recommends a 20%/200-hour maximum retirement payout and no annual buyback plan. WBMLP will prepare for the Board, recommendations to modify the union and on-union sick leave policy, effective after the current CBA ends June 30, 2019.

Berkshire Wind Phase II: GM Fitch updated the Board on the installation of (2) new 2.3MW wind turbines under construction and expected to be complete by

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April 2019. Winter weather conditions on site may delay the delivery and assembly of turbines.

Flywheel Energy Storage System ACES Grant: The Board and GM discussed and reviewed the FESS project to install (16) flywheels. It was determined during commissioning that (2) flywheels need to be replaced and are these are being shipped. Installation and commissioning of (8) units will take place the first week of April 2019. WBMLP scheduled the final grading, looming, and seeding of the site in early spring. Amber Kinetics wants to limit the project to (8) flywheels instead of the (16) originally proposed.

The Board instructed the GM to contact Amber Kinetics and insist they install all (16) FESS units per our purchase agreement and the MassCEC ACES grant.

Billing Software: GM Fitch told the Board that WBMLP will investigate and plan for the replacement of our billing software which has been in use since at least 1990. ASA is a specialized and custom software tool that is a business risk to WBMLP that needs to be replaced with an off-the-shelf solution.

Itron Meter Reading Software: WBMLP will upgrade its meter reading software to another version of Itron software.

MLP GGES Legislation: The GM provided the Board an update on HB2863. 56 legislators signed onto the MEAM MLP greenhouse gas emissions bill (HB2863). HB2863 was proposed by the MLP's to assist the commonwealth in meeting its greenhouse gas emission reduction goals. Each MLP will establish a greenhouse gas emissions standard known as the "Municipal Lighting Plant GGES." MLP's shall set the minimum percentage of non-carbon emitting energy sold by each MLP to all retail end-user customers purchasing electricity pursuant to rates established pursuant to section 58 of chapter 164 as follows: (1) seven percent by 2021; (2) forty percent by 2030; (3) sixty percent by 2040; and (4) eighty percent by 2050.

This bill counts our ownership and long-term contracts for existing large-scale hydro and nuclear energy as complying with the GGES standard. This provides WBMLP the time to change its energy portfolio and help the Commonwealth reach long term GHG reductions goal of 80% by 2050.

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WBMLP's power supply by percent resource is attached. 50% of WBMLP's 2018 power supply is already non-emitting, as nuclear and large-scale hydroelectricity per MassDEP reporting. An additional 18% is RPS qualified as either wind, solar or small-scale hydroelectricity. WBMLP controls the REC's on 12% of the this RPS qualified energy and plans to retire those REC's at a future date.

The Board and GM reviewed WBMLP's annual non-GHG emitting MWh's as a percent of sales on the attached spreadsheet and compared to the investor owned utility reporting.

MassDEP Expanding the CES: GM Fitch told the Board that MassDEP started a stakeholder process for expanding the CES, which could include MLP's. MassDEP scheduled a meeting at 1:00pm, March 14, 2019, for input, questions, answers, and oral comments. See attached February 2019 MassDEP instructions for stakeholder comments. GM Fitch told the Board that he plans to provide comments by the deadline.

Wachusett Causeway Lighting: GM Fitch contacted Lumenpulse, a manufacturer of LED lighting products and requested (2) LED demo's to install on the causeway.

Building Renovations: The building interior demolition is complete. Davis Architect is going to complete the interior design and specifications for the renovation project.

Library Exterior Lighting: The library exterior lighting project will begin in spring 2019.

Other: None

The meeting adjourned at 6:30pm. The next meeting is April 2, 2019.

Tony Meola

Denny Smith