

WEST BOYLSTON MUNICIPAL LIGHTING PLANT

4 Crescent Street, West Boylston, Massachusetts 01583

Telephone (508) 835-3681

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Board of Light Commission, Regular Session Meeting Minutes of August 7, 2018

Present: Board members William Smith, Win Handy, Tony Meola, and GM Jonathan Fitch, were present.

The meeting was called to order at 5:10pm by Commissioner Smith.

Agenda: The Board reviewed and approved the agenda.

Meeting Minutes: The Board reviewed and approved the attached meeting minutes from July 10, 2018.

Customer Questions or Concerns: GM Fitch and Board discussed and reviewed the attached flyer & bill insert describing our energy supply. The Board approves the idea of inserting the flyer into the bills. WBMLP will also post the information on our webpage and Facebook page.

2018 Financials and Bank Balances: The Board and GM reviewed and discussed the attached income statement and bank balance spreadsheet.

Legislative Update: The GM gave the Board an update on the recent clean energy bill which excludes, for most part, MLP's and maintains local control by our ratepayers. MLP's like West Boylston already own and operate renewable and clean energy facilities. MEAM is negotiating an MLP solar rebate program with DOER. MEAM is also negotiating an MLP Clean Energy Standard (CES) with MassDEP.

M.G.L. Chapter 41, Section 56. The Board discussed designating (1) member to approve bills. The Board of Light Commission could adopt the provisions of M.G.L Chapter 41, Section 56 and designate (1) member of the Board of Light Commission to sign for the Board. The Board does not want to adopt this provision and wants the GM to get at least two Board members to review and sign the warrants.

Massachusetts Climate Action Network (MCAN): The Board discussed MCAN's request to participate in a green scorecard survey. The MCAN questions are attached. The Board does not want to participate officially in this scorecard.

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The GM told the Board that most information is available through FOIA requests or on our webpage anyways.

Friends of the West Boylston Council on Aging: The Board discussed the “friends of the COA” request to insert a fund-raising flyer in our bills. The Board did not approve the insert because it could open the door for other requests from other entities and make our billing inserts ineffective with customers in the future.

West Boylston “It’s a Celebration” Banners: GM Fitch gave the Board an update on Town Banners. MassDOT informed WBMLP that advertising within the State highway layout of Route 12 is not permitted. Flags, wreaths and things of that nature over the course of the year for various holidays are OK. WB cannot use the roadway to sell and promote off premises companies.

**Signs within the MassDOT SHLO need to be MUTCD approved signs and State Law and federal guidance do not allow the placement of unauthorized items on state highway without a permit from MassDOT and/or the Outdoor Advertising Board. Items such as banners and other no traffic related signs, can interfere with roadway safety features or vision, create distractions for roadway users, create hazards for roadway users, create hazards for persons installing the items, negatively impact traffic flow, interfere with maintenance operations and pose a liability to the Commonwealth and therefore are not permitted within the State Highway Layout.*

Flywheel Energy Storage System ACES Grant: The GM gave the Board a project update. Dagle Electrical is laying out the underground work and should begin construction and installation by next week. Most of the major pieces of equipment are in stock and ready for installation.

Wachusett Causeway Lighting: The GM told the Board that WSP/Parsons Brinckerhoff is proceeding with the conceptual design and will present to the Board when it is ready.

Building Renovations: WBMLP continues to design and renovate the garage ceiling, women’s rest room, the first 1/3 of the building.

Electrical Distribution Projects: See attached list of projects for FY2018

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Library Exterior Lighting: WBMLP received material quotes for new decorative poles and post top mounted lighting fixtures to surround the library parking and sidewalks. The cost for materials only is \$29,700.00. WBMLP would provide labor, equipment, and foundations. WBMLP is waiting for the Library director approval.

Schools and Parks Street Lights: GM Fitch provided an update on the installation of (18) new 160-watt LED light fixtures in front of parks and elementary school. Commissioner Meola and Handy requested the GM to install additional LED fixtures along the front of the high school.

Other: None

The meeting adjourned at 6:30pm. The next Board meeting is September 4, 2018.

Anthony Meola Jr,

Winthrop Handy

William Smith