

WEST BOYLSTON MUNICIPAL LIGHTING PLANT

4 Crescent Street, West Boylston, Massachusetts 01583

Telephone (508) 835-3681

Fax (508) 835-2952

Board of Light Commission, Regular Session Meeting Minutes November 6, 2013, 5:00pm

Present: Board members, Anthony Meola, Winthrop Handy and William Smith, and GM Jonathan Fitch were present.

The meeting was called to order at 5:00pm by Chairman William Smith

Agenda: The Board approved the agenda without change.

2013 Financial Statements: See attached statements. The Board told Mr. Fitch they appreciated MMWEC's presentation on WBMLP's power supply portfolio. The Board requested Mr. Fitch to write MMWEC a thank you letter.

Paving: Paving is scheduled to be completed by the end of November.

Apprentice Position: WBMLP hired a new apprentice on October 21, 2013.

Terms & Conditions: The last time WBMLP's terms & conditions were reviewed and approved was 1999. Mr. Fitch requested Rubin & Rudman to review and update the terms. The attached terms should be reviewed and approved by the board. The board will review and consider approving new terms and conditions at a later date.

Annual Operating Budget 2014: Mr. Fitch will prepare the 2014 operating budget for the board to consider and approve.

Rate Study: Mr. Fitch informed the Board he hired PLM to prepare a rate study. The last rate study was completed in 2009 and WBMLP is due to review its electric rates. The results will be presented to the board at a later date.

Other: Holiday lunch with employees, holiday lighting on common

The meeting adjourned at 6:10pm. The next meeting will be December 10, 2013.

Anthony Meola Jr,

Winthrop Handy

William Smith