

WEST BOYLSTON MUNICIPAL LIGHTING PLANT

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Board of Light Commission, Regular Session Meeting Minutes September 3, 2013

Present: Board members, Anthony Meola, Winthrop Handy and William Smith, and GM Jonathan Fitch were present.

The meeting was called to order at 5:45pm by Chairman William Smith

Agenda: The Board approved the agenda without changes

The Board visited the substation at Temple Street to review the progress of the substation replacement project.

Meeting Minutes: The board reviewed and approved 3-0, the meeting minutes of July 25, 2013.

2013 Financial Statements: The Board reviewed the most current attached financial statements.

2013 Union Contract: Mr. Fitch let the Board know that the union and WBMLP completed negotiations for a new contract to replace the 3 year contract that ended June 30, 2013. The union counter-proposed a relatively small change to the annual wage increase the board previously approved. At the July 25, 2013 board meeting, the board agreed various changes including a 3.5%, 2%, 2.5% wage increase. The union counter-proposed on Aug 2, 2013, with 4%, 2%, 2% wage increase.

Mr. Fitch told the board that the counter proposal impacts the overall budget by a relatively small amount. The three year financial impact to WBMLP's budget was approximately \$1,871 based on all 7 employees

Commissioner Smith made a motion to approve the counter-proposed wage increases. Commissioner Handy seconded the motion. It was voted and approved, 3-0, to increase wages 4%, 2%, and 2%.

Garage Replacement: Mr. Fitch let the board know that the remaining punch list items would be completed this week.

Paving: WBMLP is soliciting quotes to repave the entire driveway. It is approximately 15,000 square feet of paving and curbing along the appropriate edges. Bids are due September 20, 2013.

Apprentice Position: WBMLP is advertising the apprentice line-worker position opening. Resumes and applications are due September 20, 2013.

115kV Substation Replacement: The project is going well and there are no major issues. BMLD's side of the substation is complete. WBMLP's side of the substation is under construction.

Next Key Dates/Activities:

September 5	Punch list walk thru with contractor
September 30	NGRID & WBMLP test protection equipment
October 5	Energize WBMLP side of substation

Other: The Board also discussed bio-gas plants, natural gas pipeline expansion in MA, and requested Mr. Fitch to contact biogas and CHP type generators.

The meeting adjourned at 6:50pm. The next meeting will be October 8, 2013.

Anthony Meola Jr,

Winthrop Handy

William Smith