

# WEST BOYLSTON MUNICIPAL LIGHTING PLANT

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## **Board of Light Commission, Regular Session Meeting Minutes September 3, 2013**

**Present:** Board members, Anthony Meola, Winthrop Handy and William Smith, and GM Jonathan Fitch were present.

The meeting was called to order at 5:45pm by Chairman William Smith

**Agenda:** The Board approved the agenda without changes

The Board visited the substation at Temple Street to review the progress of the substation replacement project.

**Meeting Minutes:** The board reviewed and approved 3-0, the meeting minutes of July 25, 2013.

**2013 Financial Statements:** The Board reviewed the most current attached financial statements.

**2013 Union Contract:** Mr. Fitch let the Board know that the union and WBMLP completed negotiations for a new contract to replace the 3 year contract that ended June 30, 2013. The union counter-proposed a relatively small change to the annual wage increase the board previously approved. At the July 25, 2013 board meeting, the board agreed various changes including a 3.5%, 2%, 2.5% wage increase. The union counter-proposed on Aug 2, 2013, with 4%, 2%, 2% wage increase.

Mr. Fitch told the board that the counter proposal impacts the overall budget by a relatively small amount. The three year financial impact to WBMLP's budget was approximately \$1,871 based on all 7 employees

Commissioner Smith made a motion to approve the counter-proposed wage increases. Commissioner Handy seconded the motion. It was voted and approved, 3-0, to increase wages 4%, 2%, and 2%.

**Garage Replacement:** Mr. Fitch let the board know that the remaining punch list items would be completed this week.

**Paving:** WBMLP is soliciting quotes to repave the entire driveway. It is approximately 15,000 square feet of paving and curbing along the appropriate edges. Bids are due September 20, 2013.

**Apprentice Position:** WBMLP is advertising the apprentice line-worker position opening. Resumes and applications are due September 20, 2013.

**115kV Substation Replacement:** The project is going well and there are no major issues. BMLD's side of the substation is complete. WBMLP's side of the substation is under construction.

Next Key Dates/Activities:

|              |   |
|--------------|---|
| September 5  | Punch list walk thru with contractor    |
| September 30 | NGRID & WBMLP test protection equipment |
| October 5    | Energize WBMLP side of substation       |

**Other:** The Board also discussed bio-gas plants, natural gas pipeline expansion in MA, and requested Mr. Fitch to contact biogas and CHP type generators.

The meeting adjourned at 6:50pm. The next meeting will be October 8, 2013.

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Anthony Meola Jr,

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Winthrop Handy

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William Smith