

WEST BOYLSTON MUNICIPAL LIGHTING PLANT

4 Crescent Street, West Boylston, Massachusetts 01583

Telephone (508) 835-3681

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Board of Light Commission, Regular Session Meeting Minutes December 4, 2012

Present: Board members, Winthrop Handy, Anthony Meola Jr, and William Smith, and GM Jonathan Fitch were present.

The meeting was called to order at 5:15 pm by Chairman Anthony Meola

Agenda: The Board approved the agenda without changes

Meeting Minutes: The Board reviewed and approved the meeting minutes dated November 6, 2012.

Customer Issues: The electrical upgrade project at Wachusett Estates was completed. The contractor will return in the spring to finish looming and seeding the trench.

2012 Financial Statements: Mr. Fitch provided the Board the attached draft income statement and bank balances for FY2012 to date.

2013 Budget: WBMLP prepared the attached budget for 2013 through 2016. Mr. Fitch requested the Board to approve the 2013 Budget. The Budget gives us a goal to manage expenses and revenues. It is expected that the 2013 Budget will be very similar to 2012's. Commissioner Smith made a motion to approve the 2013 Budget as presented tonight. Commissioner Meola seconded the motion. **The Commissioners voted 3-0 approving the 2013 Budget.**

Solar Coop Vote: Mr. Fitch introduced Kim Boas from MMWEC and requested Commissioner Smith to consider electing, Walter Kim Boas, as Treasurer of the Massachusetts Municipal Light Department Solar Energy Cooperative until the next annual meeting or his successor is elected and qualified. Mr. Fitch presented the Board the 2013 solar coop budget, which is slightly less than the 2012 budget. **Mr. Fitch and Commissioner Smith (coop board members) elected Kim Boas as Treasurer of the Solar Coop.**

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Garage Replacement: The garage bids were received on November 30th. The low bid was \$299,500 and all references for Stutman Contracting are positive. See attached bid results.

Because the original garage was acquired in 1954, WBMLP tested for hazardous materials like asbestos shingles, asbestos tar paper, lead paint, and PCB caulking. The garage tested negative for asbestos, a low result for lead paint, and we are still waiting on the results of the PCB caulking test.

WBMLP is also waiting for a ZBA finding that our existing non-conforming garage is still OK with the basement/foundation being replaced. Mr. Fitch stated that he may move the building 5-6' to the left to become conforming to zoning by-laws and will discuss with the building inspector.

Commissioner Smith made a motion to approve awarding the garage project to the lowest eligible bidder for \$299,500. Commissioner Meola seconded the motion. **The Commissioners voted 3-0 approving the garage project bid for \$299,500 to Stutman Contracting.**

The Board requested Mr. Fitch how, if any, material cost increases are handled in the project contract. Mr. Fitch will get that question answered.

115kV Substation Replacement: The final construction and installation bids were received on November 29th. A budget worksheet is attached with the recent bid amounts and project cost to date. Mr. Fitch told the Board that WBMLP and BMLD are verifying the lowest bid as eligible based on past experience. If they are not eligible, the next lowest bidder will be considered.

The Board asked Mr. Fitch if security lighting was required at both the substation and solar farm. Mr. Fitch told the board that lighting was present at both and that he would check to see if additional lighting was necessary.

OPEB Meeting: The Joint BOS and MLP Board presentation is scheduled for January 16, 2012 at 7:00pm. The consultant will provide information and answer questions about OPEB (Other Post-Employment Benefits).

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Solar PPA: The Town and Borrego are still developing a land lease for the 4MW solar site on Paul X Tivnan Drive. Borrego is still reviewing our draft PPA and IA.

The Board wanted to know if there were any, end of the year deadlines for taxes or any benefits that WBMLP or Borrego was concerned about.

DCAM Wind: DCAM is still interested in installing and operating a single wind turbine at the House of Correction. DCAM will provide WBMLP a PPA proposal at some time in the future.

Oakdale Hydro: The arbitration schedule for our case is attached.

The meeting adjourned at 7:00pm

Anthony Meola Jr, Chairman

Winthrop Handy

William Smith