

# WEST BOYLSTON MUNICIPAL LIGHTING PLANT

4 Crescent Street, West Boylston, Massachusetts 01583

Telephone (508) 835-3681

Fax (508) 835-2952

## **Board of Light Commission, Regular Session Meeting Minutes, November 13, 2012, 5:00pm**

**Present:** Board members, Winthrop Handy, Anthony Meola Jr, and William Smith, and GM Jonathan Fitch were present.

The meeting was called to order at 5:20 pm by Chairman Anthony Meola

**Agenda:** The Board approved the agenda without changes

**Meeting Minutes:** The Board reviewed and approved the meeting minutes dated October 2, 2012.

**Customer Issues:** Wachusett Estates agreed to upgrade and replace their electric service. The DPU was requested to review our terms & conditions. DPU agrees with our interpretation that customers must pay for electric service upgrades, modifications, and replacements.

WBMLP worked out a payment plan to the affected customers to minimize the financial impact of the project. WBMLP will complete this project by the end of December 2012.

**Customer letter:** See attached

**2012 Financial Statements:** Mr. Fitch presented the Board the attached draft income statement and bank balances for FY2012 to date. Mr. Fitch pointed out that the substation loan was included in the People's operating account.

**2013 Budget:** Mr. Fitch presented the Board the attached budget for 2013 through 2016. Mr. Fitch also gave the Board a list of the top 20 customers by kWh's consumed and sales revenue.

**Garage Replacement:** WBMLP's bid package was advertised in the Central Register and T&G. Here is the schedule of next activities.

Worcester T&G Legal Notice is November 2<sup>nd</sup>

# WEST BOYLSTON MUNICIPAL LIGHTING PLANT

4 Crescent Street, West Boylston, Massachusetts 01583

Telephone (508) 835-3681

Fax (508) 835-2952

Central Register advertisement is November 7<sup>th</sup>  
Bidder's walk-through is 10:00am, November 14<sup>th</sup>  
Bid Opening and Due Date is November 21<sup>st</sup>

Mr. Fitch gave the Board a set of drawings of the new garage to review.

**115kV Substation Replacement:** The final bid package was advertised in the Central Register and T&G. Here is the schedule of next activities.

Worcester T&G Legal Notice is November 2<sup>nd</sup>  
Central Register advertisement is November 7<sup>th</sup>  
Bidder's walk-through is 10:00am, November 15<sup>th</sup>,  
Bid Opening and Due Date is 2:00pm, November 29<sup>th</sup>

Mr. Fitch updated the board on the project using the attached budget worksheet. Mr. Fitch request the Board to approve adding (2) items to the original scope of work; SCADA outfitting and URD conductor form the substation to Temple Street. The Board discussed the need for the items and approved the additional cost.

**OPEB Meeting:** Mr. Fitch told the Board that a Joint BOS and MLP Board presentation is scheduled for January 16, 2012 at 7:00pm. The consultant will provide information and answer questions about OPEB (Other Post-Employment Benefits).

**Solar PPA:** The Town and Borrego are still developing a land lease for the 4MW solar site on Paul X Tivnan Drive. Borrego is still reviewing our draft PPA and IA. Mr. Fitch let the Board know that they still have to vote and approve the PPA once it is ready.

**DCAM Wind:** DCAM is still interested in installing and operating a single wind turbine at the House of Correction. DCAM will provide WBMLP a PPA proposal in the future.

**Oakdale Hydro:** The conference call with the (3) arbitrators was completed November 9th at 2:00 p.m. This call set out the schedule for discovery and then the hearing dates.

# **WEST BOYLSTON MUNICIPAL LIGHTING PLANT**

4 Crescent Street, West Boylston, Massachusetts 01583

Telephone (508) 835-3681

Fax (508) 835-2952

**Other: None**

**The meeting adjourned at 6:50pm**

---

**Anthony Meola Jr, Chairman**

---

**Winthrop Handy**

---

**William Smith**